



IHCA Spring Workshop Exhibitor Information and FAQ's

EVENT	2023 IHCA SPRING WORKSHOP
DATES	Friday – April 28, 2023
EXHIBITOR SET-UP	6:30 am – 7:30 am
TRADESHOW TIMES	<p>Attendees will be available to visit exhibitors:</p> <ul style="list-style-type: none"> • During registration/check-in • Between educational sessions • Immediately following lunch • At conclusion of educational sessions
LOCATION	<p>Sun Valley Resort 1 Sun Valley Road Sun Valley, ID 83353</p>
HOTEL ACCOMMODATIONS	<ul style="list-style-type: none"> • Sun Valley Inn – either 1 King, 1 Queen, or 2 Queens – \$169.00 + tax • Reserve lodging BEFORE Monday, March 28, 2023. After that, call the hotel directly and request the group rate (depending on availability). • First night room fees and tax deposit will be charged at the time of booking to guarantee the reservation. • Call: 1-800-786-8259 or visit the hotel website at: https://reservations.travelclick.com/73132?groupID=3388666
SCHEDULE AT A GLANCE	<p>Visit our website and click on 'Agenda' tab. https://www.idhca.org/events/2023-ihca-spring-workshop/</p>
FAQ's	
# OF ATTENDEES EXPECTED	<ul style="list-style-type: none"> • In 2022, at Sun Valley, we had 150 registrants. We are hoping to exceed that this year (post-COVID). • You will receive an electronic list of attendees 1 week prior to event.
TARGET AUDIENCE	Skilled Nursing, Assisted Living, ICF/ID, Home Health, Hospice, Home Care
EXHIBITOR INFORMATION	<ul style="list-style-type: none"> • Each exhibitor is allowed ONLY 2 Representatives at the tradeshow. • Includes one 6' table with skirting and two chairs. • There will NOT be pipe and draping of booths. • Exhibitor logo included in promotional materials given to attendees. • Access to educational sessions. <ul style="list-style-type: none"> ○ CEUs available only if also registered and paid as an attendee. • Electronic final attendee list will be sent after the event. • Lunch (for 2 representatives) is included in exhibitor fee. <hr/> <ul style="list-style-type: none"> • Add'l \$30 registration fee if you require electric hookup at the booth. • Table assignments will not be issued prior to arrival on Friday. • The venue does not allow outside food or beverages to be brought in.
EXHIBITOR NAME BADGES	<ul style="list-style-type: none"> • Please provide names of booth representatives and their titles to IHCA at least one week prior to event.
SHIPPING MATERIALS TO VENUE IN ADVANCE	https://www.idhca.org/wp-content/uploads/2022/03/Shipping-Receiving-Policies-2019.pdf
EXHIBITOR DRAWINGS	Friday, April 28th
OTHER QUESTIONS ?	Contact Grace Lazenby at grace@idhca.org or by phone at 208-343-9735.