



## *IHCA Workshop*

### *Information and FAQ's*

<b>EVENT</b>	<b>2020 Winter Workshop &amp; Legislative Lunch</b>
<b>DATE</b>	<b>Thursday, February 6, 2020</b>
<b>LOCATION</b>	Boise Centre 850 W. Front Street Boise, ID 83702
<b>HOTEL ACCOMMODATIONS</b>	See "Hotel" tab on our website: <a href="http://www.idhca.org/events/2020-winter-workshop-legislative-luncheon-2/">http://www.idhca.org/events/2020-winter-workshop-legislative-luncheon-2/</a>
<b>PARKING INFORMATION</b>	On our web-site
<b>EXHIBITOR FEES</b>	Non-Associate Member - \$600.00 Associate Member - \$450.00 Gold Member - \$300.00 Platinum Partner - NO CHARGE
<b>Lunch included</b>	<b>***2 Representatives allowed with each exhibit***</b> <b>If the Rep desires CEUs, a separate registration fee is due.</b>
<b>SESSION AGENDA</b>	Visit our website for the latest information: <a href="http://www.idhca.org/events/2020-winter-workshop-legislative-luncheon-2/">http://www.idhca.org/events/2020-winter-workshop-legislative-luncheon-2/</a>
<b>TRACK HOST</b>	Interested in being a TRACK host? Please contact <a href="mailto:monica@idhca.org">monica@idhca.org</a> You would introduce yourself to the group & the speakers, for the day. No additional charge to you!
<b>FAQ's</b>	
• Number of attendees expected	250 - 300 (based on previous attendance)
• Target audience for workshop	SNF, AL, ICF-ID, Home Health, Hospice & Home Care Agencies
• Exhibitor fee includes:	(1) 6-8' draped table, (1) chair, electrical access if needed and requested, organization listing in all promotional materials given to attendees. <i>*Tables are assigned by IHCA upon arrival at location.</i>
• Exhibitor displays	You will need to provide your own sign and exhibit materials. <b><i>*Only tabletop displays will be allowed due to space restraints of location.</i></b>
• Shipping of exhibit materials	Exhibit materials may be shipped to the Boise Centre, addressed to yourself no more than 72 hours prior. <i>*IHCA will not be responsible for tracking or finding your deliveries.</i>
• Exhibitor set-up time	Arrive after 6:15 am to have your display set up by 7:30am. The majority of exhibit visits take place during the check-in/registration hour & the lunch break (11:45am-1:15pm).
• Registration & exhibits open to attendees	<i>Starting at 7:30 am</i>
• Attendee sessions	<i>8:30 am – 4:30 pm, (15 min. break between sessions)</i>
• Exhibitor drawings	<i>Following Foundation Basket Raffle @ 4:30pm</i>
• Exhibitor tear-down	<i>3 pm - 4:45pm</i>
<b>Still have Questions?</b>	Contact Monica Perry, <a href="mailto:monica@idhca.org">monica@idhca.org</a> phone 208-343-9735

